



How to prepare the bid to host **NANO 2028**

Bids to organize **NANO 2028** are now welcome. The associated documents should include the pieces of information listed below. The pdf file should be sent by email. (In case of large documents a link to upload the file is accepted) to ICNM **by June 1st, 2024** (contact: nathalie.herlin@cea.fr ; ccannas@unica.it ; michel.trudeau@concordia.ca). The designated chairperson (or one of the chairpersons) of the organizing committee of the submitted bid will be asked to present the bid (in 10 – 15 minutes; 10-15 slides) and answer the questions from the ICNM members at the ICNM meeting to be held during the **Nano2024 conference (23-28 June, 2024, Abu Dhabi, UAE)**. The successful bid will be selected at this ICNM meeting. The chairperson of the organizing committee for the successful bid will be asked to give a presentation on the progress of the NANO2028 organization to the ICNM Meeting to be held during the **NANO 2026 conference in Italy**.

INSTRUCTIONS:

- **Academic/scientific profile of the Chairman in the research areas of nanostructured materials and nanomaterials**

The scientific quality of the Chairman is the first criterion for selection, thus a comprehensive description of the academic/research qualification of the Chairman should be provided. The context of the *local scientific community* should also be described, since one of the keys for success is a wide participation of the national community.

- **Committees and scientific organization**

Description of the organization. Three committees should be formed, with the chairpersons being selected among internationally recognized and renowned scientist(s) in the research areas of nanostructured materials and nanomaterials:

- *Organizing committee* in charge of the entire coordination and the local organization;

- *Program committee* (typically 10 people, at least 3 of them should be members of the ICNM). The program should typically consist of symposia and plenary. A schematic table of the whole scientific program should be shown;
- *Publication committee*. The organizers should clarify the publication plan for abstracts and/or manuscripts.

A description of the organizing Secretariat (number of people dedicated) should be also provided.

- ***Preliminary scientific program (topics) and organization of the schedule***

Indications about the scientific TOPICS to be covered by the scientific program, together with the tentative number of plenary, keynotes and invited speakers should be provided. The timetable should be supplied taking into account all important steps in the conference organization (i.e. tentative deadlines).

- ***Financial support and provisional budget***

There is no financial provision due to the ICNM Committee.

The support already granted for performing the pre-registration activities should be discussed.

Potential Sponsors already identified as well as potential income by Industrial exhibition will be included in the bid

- ***Registration fees***

Registration fees should be in agreement with the policy of NANO Conference of offering relatively modest registration fees.

Discount price should be offered for students (PhD and Master) and possibly retired scientists.

Waving of registration fees need to be offered to the ICNM members who attend the NANO 2028 conference.

- ***Proposed date for the Conference***

We kindly suggest you to take into account the dates of all the other conferences or meeting on “Nano” or closely related subjects, and avoid date clash as much as possible.

- ***Proposed location***

Describe the Conference venue (pictures are welcome).

According to the number of expected attendees, the location should tentatively include:

- 1 amphitheater 600-800 seats for plenary sessions (including opening and closing ceremonies)

- 4-5 rooms with 200 seats (for parallel sessions);
- Space for poster sessions (about 50-100 poster for a given session, may be split into several areas within short distance);
- Location for industrial exhibition if scheduled;
- Free Wi-Fi in the conference location should be granted.

- Lunch

Describe how the lunch is organized. Easy access to neighboring cheap restaurants or lunch organized on-site.

- Lodging

Provide the list of potential hotels;

Economical lodging should be available for students and other attendees in need;

Describe the transportation to the location and the most convenient ways to reach the conference location and associated cost.

- Social events

The Conference should organize at least:

- 1 Welcome event, usually included in the Registration fee
- 1 Social Dinner: details about how would it be organized (location, on-site activities) should be provided. It is suggested that the cost is included in full registration fee.

- Other events

Other events to be organized include:

- ICNM meeting, usually organized during lunch time.
 - Opening and Closing ceremonies
 - Best poster award ceremony for young scientists (optional).
- It is likely that ICNM will present a NANO2028 distinguished scientist award and a NANO2028 young distinguished scientist award to two distinguished scientists in the areas of nanostructured materials. It is expected that the NANO2028 conference organizing committee will sponsor the attendance of the awardees to NANO2028 by covering the costs of international travel (economical class) and/or accommodation and/or registration.